Transfer-Out / Exit Survey

To transfer your SEVIS records (i.e. Form I-20). submit the following form and provide a copy of your acceptance letter from your new school. Your new school will also require you to complete a Transfer Verification Form to verify your status as an F-1 student. You will only be issued a new I-20 when the transfer of your SEVIS has been completed. Your SEVIS record (I-20) will be transferred on the date you set below. Please note the following:

- **Transfer Dates:** may not occur before your last class/session date or before notification of acceptance.
- **Travel:** Do not travel out of the country until you have received your I-20 from your new school. If you have an F-1 Visa stamp on your passport, you do not need to get a new visa if your current visa is unexpired.
- Settle any outstanding tuition balance with CTU before completing the transfer verification form.

Name: _____ **SEVIS #:** _____
            Last   *First*   *Middle (INITIAL)*

Program	❏ *Master of Business Administration (MBA)*
Contact Information	Email: Phone:
Transfer Out Institution	Name of Institution:
	SEVIS Location Code (if Known): **Transfer Date:**

Please note that you have a 60-day grace period from the day you complete your program to complete any of the exit plan options below. You cannot work during the 60-day grace period. This includes on-campus employment.	
Exit Plan Options	❏ **Transfer to a new school in US** – *(complete and submit your SEVIS transfer form to your new school and submit your acceptance letter to CTU and answer questions below)* ❏ **Return to Home Country.** Provide estimated departure date _____ *(note that you have 60 days after program completion date to depart the country)* ❏ **Change status** to another non-immigrant status or to an immigrant category. *Please specify _____ (CTU cannot provide assistance in this process, but will need to know what status you plan to change to.)*
If you selected 'Transfer to a new school in the US', answer the questions below:	
What type of institution are you transferring to?	❏ *Transferring to a University* ❏ Transferring to a Community College ❏ *Transferring to a language school* ❏ *Others (Specify) _____*
What are your educational plans after leaving CTSB?	❏ *Complete a Certificate* ❏ Complete an Associate Degree ❏ *Complete a Bachelor's Degree* ❏ *Complete a Master's Degree (or higher)* ❏ *No plans* ❏ *Others (Specify) _____*

I am requesting that California Trinity University transfer my SEVIS record on the above date. I understand that after this date, I will no longer be able to work at CTU.

_____
                        Signature of Student   Date

_____
                        Signature of Staff   Date

Transfer-Out / Exit Survey

We are sorry to see you go. Please provide your honest response to the questions below. Your responses DO NOT impact your student account, SEVIS status, or future transactions at CTU. Your inputs are invaluable to us and will help the school improve its services to its students.

If transferring to another school in the US, please specify reason for transferring	❑ Tuition Costs ❑ Academic Rigor ❑ Lack of my Major ❑ Other (Please specify) _____

Please rate the CTU administrative staff in terms of following aspects	Poor	Fair	Good	Very Good	Excellent
1. Access, expertise and availability of administrative staff	☐	☐	☐	☐	☐
2. Student services	☐	☐	☐	☐	☐
3. Quality of teaching faculty	☐	☐	☐	☐	☐
4. Availability of classes and class schedule	☐	☐	☐	☐	☐
5. School facilities	☐	☐	☐	☐	☐

Were there areas that you would like to see improved? Please explain.

What was the best part of studying at CTU?

Would you recommend CTU to another student? Why or why not?

Overall, how satisfied are you with your educational experience at California Trinity University?	Very Dissatisfied	Dissatisfied	Neutral	Satisfied	Very Satisfied
	☐	☐	☐	☐	☐

Is there anything else you'd like to share or comment about your overall experience at California Trinity University?